



Town of Camden
Minutes of the Select Board Meeting
October 2, 2012
6:30pm

PRESENT: Chairperson Martin Cates, John French, Jr., James Heard, Leonard Lookner, Donald White, and Town Manager Finnigan. Also present were members of the press and public.

1. Call to Order

2. Chairperson Cates called the meeting to order at 6:35.

3. Citizen Comments

Gian- Angelo Gallace spoke in opposition to the proposed amendments to sign ordinance that will be on the November 6 ballot.

Select Board member Donald White extended congratulations to the new Executive Director of the Penobscot Bay Regional Chamber of Commerce, Staci Coomer, who was scheduled to begin in her new role on October 10th. White also informed people that Pearl Street residents would welcome contributions to defray the costs of the 900+ Halloween trick-or-treaters who visit their street, and that anyone who is interested could contact Jane Lafluer or Pam Elliott.

4. Communications, Presentations, and Recognitions

a. Glowing and Showing Purple – Meg Klingelhofer, New Hope for Women

October is Domestic Violence Awareness Month. Meg Klingelhofer of New Hope for Women was invited to make a presentation regarding the organization's efforts to raise awareness about domestic violence. She explained that one project they were promoting was working with local businesses for the "Glowing and Showing Purple" campaign. Local businesses are being encouraged to display purple ribbons to show their support for ending domestic violence. This was the first year that Camden was part of Domestic Violence Awareness Month. Klingelhofer said that the organization had received a strong response to the program from the community.

b. Town Trust Funds and Endowments – Bill Allen of RM Davis

Bill Allen of RM Davis spoke to the Select Board to review the status of the Town's endowment funds. Allen said that while investments have not increased every year, especially in recent years due to the economy, overall they have showed a positive ten-year rate of return of 7.9%. He reported that the funds are currently valued at \$2,756,000. Allen recommended that the Board review and update their investment

objectives that had been established in 2001 and re-affirmed in 2006. He also suggested establishing a spending policy for the funds.

Martin Cates said he feels the Town has a good relationship with RM Davis and that he liked what he saw in terms of return on investment.

Pat Finnigan spoke about the purpose of the funds as had been established by the benefactors who had originally donated the money to the Town of Camden. Income from the funds, she said, is used to benefit residents of Camden who are in need of assistance with basic necessities. The Town Manager noted that other towns must raise property taxes in order to provide this type of assistance to residents, where Camden has the endowment to achieve this purpose. John French commended the staff people who manage this program, saying they do a very good job.

The Board resolved to set a time to review the investment objectives that had not been confirmed since 2006.

c. Comprehensive Plan Update – Lowrie Sargent, Chair

Lowrie Sargent presented the Planning Board's proposed strategy for updating the Town's Comprehensive Plan. Sargent said that review of the Plan's 23 chapters would be spaced across a calendar with each chapter assigned to a specific group. This process would provide for a reasonable timeframe for those involved and would allow for the maximum amount of public participation, he said.

Sargent told the Board that because the Plan is now good for twelve years instead of ten, the committee will have until 2015 to complete the revision. He noted that the process is likely to be made easier by the fact that the State now serves as an advisory capacity. Sargent explained that since the State Planning Office has been eliminated by the Governor, the State will not be in the position of having to approve each element of the Plan as had been the case previously.

He noted that another change from the last time that the Comprehensive Plan was updated would be the fact that the Code Enforcement Officer cannot be as involved as the previous time the Town went through this process. He said that currently the CEO is performing many more inspections than back in 2005; so as a result, Steve Wilson will not be able to be as heavily involved in the Comp Plan revisions as Jeff Nims had been. In order to fill this gap, Jean Freidman-White has offered to serve as the coordinator for the project. Sargent told the Board they were thankful for Jean for volunteering her time. He asked if there was a budget for the Comp Plan work in case they need to hire additional help. Finnigan said she can plan for this in the next fiscal year, and that budget proposals need to be in by February.

Sargent explained that the Comprehensive Plan will be bigger this time around due to the fact that there is new content to be included, such as information from the Blue Ribbon Task Force, the Business Inventory, the Downtown Master Plan, and the Select Board goals and objectives which will be woven into the revision. The committee will be taking a regional approach on such issues as transportation, he added.

Sargent concluded by saying that the committee would come back to the Select Board

with three chapters at a time for their review and approval. The goal will be to have the work done by November of 2015, he said. The Select Board would then have between January and April of 2016 to review the plan and get it ready for a public vote in June of 2016.

d. Camden Parks Guide – Ray Andresen, Chair, Parks & Recreation Committee

Camden Parks and Recreation Committee Chairman Ray Andresen presented the new Camden Parks Map and Guide to the group. The guide, Andresen said, will be handed out to citizens in November as they come to vote and will also be distributed through other channels such as the Town Office and the Chamber of Commerce. Andresen told the Board that Ed Libby had worked very hard on this project. The Select Board thanked Libby and the Parks and Recreation Committee for producing the Parks Guide.

5. Approval of Board Minutes dated Sept. 18, 2012

John French made a motion to approve the minutes of the Select Board meeting dated September 18, 2012. James Heard seconded the motion. It was approved by a vote of 4-0-1, (Lookner abstaining).

6. Select Board Member Reports

Donald White reported that he had attended the September 20th meeting of the Camden Public Library Trustees. He said that Director Nikki Maounis had told the Trustees that the carpeting and painting improvements had been completed. Additionally she had announced that our library has one of highest records of attendance in the state.

White said he had also attended the Gateway Regional Committee meeting held on Sept 27th. At the meeting, the group had decided to continue working on funding for the communities transportation wish list, White said. They had also discussed the possibility of extending the daily rail service from Brunswick to Rockland.

7. Town Manager Report

Town Manager Pat Finnigan reported that there had been a public meeting to discuss the new Shirttail Point sidewalk with the residents who live near the project. She said there had been a good turnout and residents were generally supportive and excited about the project. She said a second public meeting would be held when the engineers completed the preliminary design.

Finnigan said that there would be a candidates' night for the candidates running for the U.S. Senate at the Opera House on October 11th.

She reported that the Opera House had been very busy as the central location for the Camden International Film Festival the previous weekend. Executives and press who covered the festival had brought good exposure to Camden, she said. Finnigan commended CIFF's organizer Ben Fowlie for his creative spirit and thanked staff who had supported the festival.

Lastly Finnigan said that an online contest was taking place on the Budget Travel website where people around the country can vote for America's "coolest small town." She reported that Camden was currently in 5th place. She also noted that *Down East Magazine's* Reader's Choice had selected Camden as their favorite Maine harbor.

8. Old Business

There was no old business.

9. New Business

A. Public Hearings

Chairperson Cates opened a public hearing to address the following applications:

- 1) The application of Peter Masin-Peters d/b/a *Peter Ott's* at 16 Bay View Street for a Class XI Restaurant/Lounge Liquor License Spirituous, Vinous, and Malt Liquor License

John French made a motion to approve the application of Peter Masin-Peters d/b/a Peter Ott's at 16 Bay View Street for a Class XI Restaurant/Lounge Liquor License Spirituous, Vinous, and Malt Liquor License. Donald White seconded this motion. The motion was unanimously approved.

- 2) Application of Peter Masin-Peters, d/b/a *Peter Ott's* at 16 Bay View Street for a Special Amusement Permit

Donald White made a motion to approve the application of Peter Masin-Peters, d/b/a Peter Ott's at 16 Bay View Street for a Special Amusement Permit. John French seconded this motion. The motion was unanimously approved.

- 3) Application of Cappy's of Camden LLC d/b/a *Cappy's Chowder House* at 1 Main Street for a Class XI Restaurant/Lounge Spirituous, Vinous and Malt Liquor License

John French made a motion to approve the application of Camden LLC d/b/a Cappy's Chowder House at 1 Main Street for a Class XI Restaurant/Lounge Spirituous, Vinous and Malt Liquor License. Donald White seconded this motion. The motion was unanimously approved.

- 4) Application of Cappy's of Camden LLC d/b/a *Cappy's Chowder House* at 1 Main Street for a Special Amusement Permit

Donald White made a motion to approve the application of Cappy's of Camden LLC d/b/a Cappy's Chowder House at 1 Main Street for a Special Amusement Permit. John French seconded this motion. The motion was unanimously approved.

- 5) Application of Linz, LLC d/b/a *Francine Bistro* at 55 Chestnut Street for a Class 1 Restaurant Spirituous, Vinous and Malt Liquor License

John French made a motion to approve the application of Linz, LLC d/b/a Francine Bistro at 55 Chestnut Street for a Class 1 Restaurant Spirituous, Vinous and Malt Liquor License. Donald White seconded this motion. The motion was unanimously approved.

- 6) Application of Perseid Corporation, d/b/a *Camden Windward House* at 6 High Street for a Class V Bed & Breakfast Spirituous, Vinous & Malt Liquor License

John French made a motion to approve the application of Perseid Corporation, d/b/a Camden Windward House at 6 High Street for a Class V Bed & Breakfast Spirituous, Vinous & Malt Liquor License. Donald White seconded this motion. The motion was unanimously approved.

Chairperson Cates closed the public hearing.

B. Consideration of Victualer & Lodging licenses

- 1) Application of Peter Masin-Peters, d/b/a *Peter Ott's* at 16 Bay View Street for a renewal victualer license.

John French made a motion to approve the application of Peter Masin-Peters, d/b/a Peter Ott's at 16 Bay View Street for a renewal victualer license. Donald White seconded this motion. The motion was unanimously approved.

- 2) Application of Perseid Corporation, d/b/a *Camden Windward House* at 6 High Street for a renewal victualer license.

John French made a motion to table the application of Perseid Corporation, d/b/a Camden Windward House at 6 High Street for a renewal victualer license. Donald White seconded this motion. The motion was unanimously approved.

- 3) Application of *The Inn at Camden Place* at 14 Tannery Lane for a renewal lodging license.

John French made a motion to approve the application of The Inn at Camden Place at 14 Tannery Lane for a renewal lodging license. Donald White seconded this motion. The motion was unanimously approved.

- 4) Application of Heather Smith d/b/a *Elm Street Grill* at 115 Elm Street for a renewal victualer license

John French made a motion to approve the application of Heather Smith d/b/a Elm Street Grill at 115 Elm Street for a renewal victualer license. Donald White seconded this motion. The motion was unanimously approved.

- 5) Application of Cappy's of Camden, LLC d/b/a *Cappy's Chowder House* at 1 Main Street for a new victualer license

John French made a motion to approve the application of Cappy's of Camden, LLC d/b/a Cappy's Chowder House at 1 Main Street for a new victualer license. Donald White seconded this motion. The motion was unanimously approved.

C. Executive session regarding the Town Manager's Performance Evaluation (pursuant to Title 1 MRSA §405 sub-§ 6-A)

John French made a motion to go into executive session pursuant to Title 1 MRSA §405 sub-§ 6-A to discuss personnel matters, specifically the Town Manager's annual performance review. Donald White seconded this motion. The motion was unanimously approved and the Board went into Executive Session at 8:35.

Adjourn

Donald White made a motion to adjourn the meeting. James Heard seconded the motion. The motion passed unanimously. The meeting adjourned at 8:47 p.m.

Respectfully submitted,

Karen Brace
Recording Secretary